

STANDARD FORM NO. 64

**SECRET**

Office Memorandum

SECURITY INFORMATION

UNITED STATES GOVERNMENT  
**CONFIDENTIAL**

TO : Advisor for Management

DATE: 7 November 1951

FROM : Chief, Classification & Wage Division

SUBJECT: Request for Upgrading of Slot and Title Change.

Reference is made to the Office of Special Operations, Foreign Division M, Table of Organization, dated 18 April 1951.

Based on classification review and in accordance with written concurrence from OSO, it is requested that the following change be made:

Foreign Division M  
Reports Branch

☐ Administrative Clerk, GS-5, should be changed to Intelligence Assistant (Rpts.) and the graded raised from GS-5 to GS-7.

☐  
Chief, Class. & Wage Div.

JOB NO. \_\_\_\_\_ BOX NO. \_\_\_\_\_ FILE NO. \_\_\_\_\_ DOC. NO. 52 NO CHANGE  
IN CLASS/ (DECLASS) / CLASS CHANGED TO: TS & C RET. JUST 32  
NEXT REV DATE 11/19/51 REV DATE 11/19/51 REVIEWED BY [Signature] TYPED DOC. 02  
NO. PGS. 1 CREATION DATE \_\_\_\_\_ ORG COMP 32 OFI 32 ORG CLASS 5  
REV CLASS C REV COORD. \_\_\_\_\_ AUTH: BR 70-3

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